



# **Indiana HOSA Policies and Procedures Manual**

**I. ORGANIZATIONAL STRUCTURE**







## **II. ORGANIZATION STRUCTURE**









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v.

**III. Professional Activity and Development**







#### **IV. Financial Structure and Related Activities**







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**APPENDIX A**  
**TRAVEL REIMBURSEMENT POLICIES**

**APPENDIX B**  
**RECOMMENDED CHANGE TO HOSA POLICIES AND PROCEDURES MANUAL**

**APPENDIX C  
OFFICIAL HOSA UNIFORM POLICY**

**A. Official HOSA Uniform**

**B. Casual Dress Uniform**

**C. Attire for the Recognition and Awards Sessions at State Leadership Conference**

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**APPENDIX D  
ADVISORS ETHICS BOARD**

**APPENDIX E**  
**EXECUTIVE COUNCIL**

**State Officer Candidacy Criteria**



**Executive Council Code of Conduct and Policies**

**APPENDIX F  
NATIONAL HOSA METHOD FOR DETERMINING FINALISTS IN COMPETITIVE EVENTS  
REQUIRING MULTIPLE SECTIONS**

*Fairness to the competitor*

*Differences between judges among sections*

*Time*

*Element of surprise maintained*

**Events Where Standard Deviation Is Used**

**NATIONAL HOSA STEPS FOR DETERMINING FINALISTS IN COMPETITIVE  
EVENTS REQUIRING MULTIPLE SECTIONS**

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**Individual Competitor Average Score (ICAS)**

**Average of Judges' Scores (AJS)**

**Control section (CS).**

**Judges Differential in Scoring (JDS)**

**Adjusted Individual Competitor Average Score (AICAS)**

**Final Competitor Score (FCS)**